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Cadets and Junior Canadian Rangers



2023

Air Cadet Summer Training Presentation



Canada 



Outline

- What is the aim of Summer Training?
- What is the Cadet Activity Program (CAP)?
- What summer courses are available for Air Cadets?
- Who can attend the summer courses?
- Are there Participation Limitations for CTC courses?
- Who conducts and supervises the courses?
- Cadets - What will life be like at a CTC?
- Parents – What to expect...
- Completing the application
- How do cadets get selected and what happens next?
- How do cadets get to and from CAP and CTCs?



Aim Of Summer Training

- Provide instruction and opportunities to develop advanced knowledge and skills in specialized activities
- To develop instructors and leaders for these activities
- To provide further opportunities to employ the general knowledge and skills obtained through the squadron program



Cadet Activity Program (CAP)

CAP 1 & CAP 2 will be delivered at the “community” level

CAP 1:

- Is designed to be an interactive day activity that occurs over 4 or 5 days.
- Can be delivered during the week or weekend

CAP 2:

- Is an elevated interactive program that will occur over 6 to 8 days.

Activities include:

- Citizenship
- Sports activities
- Marksmanship
- CAF Engagement
- Tours
- Outdoor skills



Cadet Activity Program (CAP)

Who can attend?

CAP 1:

- first year cadets 12/13 years of age
- Level 1 cadets

CAP 2:

- second year cadets 13/14 years of age
- Level 2 cadets

Note: Cadets cannot have Participation Limitations that preclude them from participation.



Cadet Activity Program (CAP)

Course Dates and Locations

Northwestern Area:	CAP 1 Sites:	Edmonton, Grand Prairie
	CAP 2 Sites:	Edmonton, Grand Prairie, Camp Wright
Southern Alberta Area:	CAP 1 Sites:	Calgary, Balzac, Medicine Hat, Lethbridge
	CAP 2 Sites:	Calgary, Balzac, Rocky Mountain CTC
Central Prairie Area:	CAP 1 Sites:	Saskatoon, Regina, Prince Albert, Yorkton
	CAP 2 Sites:	Saskatoon, Regina, Saskadet
Northeastern Area:	CAP 1 Sites:	Winnipeg, Shilo
	CAP 2 Sites:	Winnipeg, Shilo
Northern/Isolated Communities:	CAP Site	Whitehorse CTC

CAP Activities will operate between 10 Jul - 25 Aug. Specific dates and locations will be based on community and resource availability.



Summer Courses Available to Air Cadets

- Drill & Ceremonial Instructor
- Fitness & Sports Instructor
- Air Rifle Marksmanship Instructor
- Glider Pilot Training Course
- Power Pilot Training Course
- Advanced Aviation
- Survival Instructor
- Military Band Musician
- International Air Cadet Exchange UK
- International Air Cadet Exchange USA
- Civil Air Patrol Cadet Officer Program USA



Who Can Attend the Summer Courses?

- Cadets 14 to 16 years of age
- Completed Proficiency Level 3 (Proficiency Level 4 and Level 5 are required for some courses)
- Be physically fit and in good health
- Have no participation limitations precluding them from participation at the CTC and/or course
- Be recommended by the Squadron Commanding Officer and selected by the RCSU



Drill and Ceremonial Instructor

Vernon CTC – Vernon, BC

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Drill and Ceremonial Instructor

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities
- Activated C365 account and access to Teams and Outlook



Fitness and Sports Instructor

Vernon CTC – Vernon, BC

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Fitness and Sports Instructor
- Cadets should have an interest in participating in physical activities

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities
- Activated C365 account and access to Teams and Outlook



Air Rifle Marksmanship Instructor

Vernon CTC – Vernon, BC

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to develop the skills and knowledge to become a Air Rifle Marksmanship Instructor
- Cadets should have an interest in participating in marksmanship and range activities

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities, including handling of firearms and live ammunition
- Activated C365 account and access to Teams and Outlook



Military Band Musician

HMCS QUADRA & Vernon CTC - BC

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to develop the skills as a musician in a military/concert band environment
- Cadets should have an interest in learning and participating in music training
- Instruments will be provided at the CTC so there is no need for cadets to bring their own

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities
- Activated C365 account and access to Teams and Outlook



Glider Pilot Training Course

Brandon CFTC – Brandon, MB

Basic Course Information:

- In person training only
- This course provides cadets an opportunity to become a glider pilot and participate in various ground and aviation training, resulting in qualification and certification as a glider pilot
- Cadets must participate in Online Ground School (OGS), interview selection process, and meet the other requirements established in CJCR Sp Gp O 8060-7, especially for height/weight, prior to selection

Course Dates and Prerequisites:

- 10 Jul – 25 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 16 years of age by 1 Sep 2023
- Must be available for the full duration of the course
- Valid Transport Canada Civil Aviation Category 3 Medical Certificate
- Must not hold any Transport Canada Civil Aviation pilot licence or permit
- Completion of OGS prior to 15 Jan 2023
- Completion of interview and selection process IAW CJCR Gp O 8060-7



Power Pilot Training Course

Various CFTCs – AB, SK and MB

Basic Course Information:

- In person training only
- This course provides cadets an opportunity to become a single engine power pilot and participate in various ground and aviation training, resulting in qualification and certification as a power pilot
- Cadets must participate in Online Ground School (OGS), interview selection process, and meet the other requirements established in CJCR Sp Gp O 8060-7, especially for weight, prior to selection

Course Dates and Prerequisites:

- 10 Jul – 25 Aug 2023 (not including travel)
- Level 4 qualified 30 Jun 2023
- 17 years of age by 1 Sep 2023
- Must be available for the full duration of the course
- Valid Transport Canada Civil Aviation Category 3 Medical Certificate
- Must not hold any Transport Canada Civil Aviation pilot licence or permit other than a glider pilot licence
- Completion of OGS prior to 15 Jan 2023
- Completion of interview and selection process IAW CJCR Gp O 8060-7



Advanced Aviation

Cold Lake CTC – Cold Lake, AB

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to learn and develop specialist knowledge and skills to be an instructor for aerospace activities at the squadron
- Cadets should have an interest in learning about the aerospace field

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- Activated C365 account and access to Teams and Outlook.



Survival Instructor

Cold Lake CTC – Cold Lake, AB

Basic Course Information:

- Hybrid Course with an online component prior to in-person training
- This course provides cadets an opportunity to learn and develop knowledge and skills with regards to outdoor survival
- Cadets should have an interest in being outdoors and developing survival skills in the wilderness

Course Dates and Prerequisites:

- 17 Jul – 4 Aug 2023 (not including travel)
- Level 3 qualified by 30 Jun 2023
- 14 years of age by course start date
- Must be available for the full duration of the course
- No Participation Limitations with regards to participation in activities
- Activated C365 account and access to teams and outlook.
- No medical limitations



Cadet Advisory Council

Connaught CTC – Ottawa, ON

Basic Course Information:

- In person opportunity
- Cadets will apply as “staff cadets” to participate
- This Cadet Advisory Council brings senior cadets together from across the country to discuss and engage with organizational leadership to discuss the cadet program on an annual basis
- Outcomes from this council directly impact the future operational plans for the Cadet Program at a National Level

Course Dates and Prerequisites:

- 26 Jun – 11 Aug 2023 (not including travel)
- Level 4 qualified by 30 Jun 2023
- 16 years of age by 30 Jun 2023
- Must hold the rank of WO2 or higher
- Must be available for the full duration of the course
- Must have participated in the CCC and at least one Regional Cadet Advisory Council this TY



International Air Cadet Exchange United Kingdom

Basic Course Information:

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to their selected country
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in citizenship activities as well as other air related training opportunities

Dates and Prerequisites:

- 13 – 27 Jul 2023 (not including travel)
- Level 5 qualified by 30 Jun 2023
- 17 years of age by 1 Jul 2023
- Must be available for the full duration of the exchange
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- Completion of interview and selection process IAW CJCR Gp O 8060-7
- *Additional details to follow once confirmed*



International Air Cadet Exchange United States of America

Basic Course Information:

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to their selected country
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in citizenship activities as well as other air related training opportunities

Dates and Prerequisites:

- 13 – 27 Jul 2023 (not including travel)
- Level 5 qualified by 30 Jun 2023
- 17 years of age by 1 Jul 2023
- Must be available for the full duration of the exchange
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- Completion of interview and selection process IAW CJCR Gp O 8060-7
- *Additional details to follow once confirmed*



Civil Air Patrol Cadet Officer School

United States of America

Basic Course Information:

- In person opportunity
- This is a Nationally Directed Activity (NDA) vice CTC Course
- Selected cadets will meet at a centralized location prior to travelling to the USA
- Training centre will provide host country brief, confirm cadet meets prerequisites to participate in training and ensure cadet meets all requirements for travel
- Cadets will participate in activities established by the USA Civil Air Patrol Cadet Officer School Program as well as other aviation related training opportunities

Dates and Prerequisites:

- 15 – 31 Jul 2023 (not including travel)
- Level 5 qualified by 30 Jun 2023
- 17 years of age by 30 Jun 2023
- Must be available for the full duration of the course
- Must have a valid Canadian Passport that is not expiring within 6 months of return date to Canada
- **May** have to complete interview and selection process IAW CJCR Gp O 8060-7
- *Additional details to follow once confirmed*



Participation Limitations Information

Participation Limitations:

1. **must** be reviewed for each course the cadet applies for to ensure that their medical needs can be met for their safety and well being; and
2. are assigned by the Regional Medical Liaison Officer (RMLO) based on the information provided in the Detailed Health Questionnaire.

Parents/Guardians can contact the RMLO at northwestmedical@forces.gc.ca to discuss their concerns.



Participation Limitations

Cadets **cannot** attend any CTC with the following Participation Limitations:

- “Requires enhanced screening for all activities outside corps/squadron area of responsibility; discuss with RMLO”
- “Requires specialized medical services weekly”
- “Unfit to attend Cadet Training Centre (CTC)”
- “Unfit to attend Nationally Directed Activities (NDA)”
- “Unable to attend overnight activities”
- “Unable to participate in drill and parades”

***This list is not limited to these Participation Limitations*



Participation Limitations (continued)

The following Participation Limitations **may** prevent cadets from attending any CTC:

- “Cadet has a medical condition that may require special dietary needs during an exacerbation of condition”
- “Must be within 30 minutes of physician services”
- “May be unable to do significant classroom work or studies”
- “May choose not to participate in certain activities”
- “May participate in physical activities at own pace and duration”
- “May require close supervision”
- “May require extra assistance for daily activities”
- “May require extra assistance/direction in complex and non-routine tasks”
- “May require special care during overnight activities - verify with cadet”

***This list is not limited to these Participation Limitations. Closer review is taken depending on the CTC supports and location.*



Who conducts and supervises the courses?

- Members of the Cadet Organizations Administration and Training Service (COATS) including Cadet Instructor Cadre Officers, Civilian Instructors, Regular Force, Primary Reserve members, and civilian contractors
- Senior cadets are also employed as staff cadets to assist with supervision and instruction
- The ratio of adult supervisor to cadet is approximately 1:10



Cadets: What will life be like at a CTC?

- Close quarters with cadets from all over Canada
- Meals in mess halls
- Early wake-ups and busy training days
- Organized evening activities
- Homesickness / calling home – this does get better!
- Responsible for personal hygiene – showering, shaving, etc.
- Responsible for personal belongings – clothes and everything you bring to CTC
- Responsible for your own laundry and uniform care
- You meet great people and make lifelong friendships
- You learn fantastic skills
- You learn to be independent
- Receive training bonus (approximately \$60.00/week)



Parents: What to expect...

- You may receive anguished calls or texts from your homesick cadet
- Best advice: TRUST the staff at the CTC to take good care of your cadet
- Leave passes and visitation are granted at specific times only so as not to interfere with training activities – CALL AHEAD TO ARRANGE
- If you've been doing your cadet's laundry and ironing – STOP! Teach them how to do it because they are responsible do their own laundry at the CTC
- Cadets attending an in-person course will have access to their weekly training bonus through Cadet Banking at the CTC. Balance of funds at the end of their course will be issued directly to the cadet in the form of:
 1. direct deposit to the cadet's bank account (account must be under the cadet's name)
 2. e-transfer directly to the cadet; or
 3. by cheque made out to the cadet



Completing the Application

Every year cadets are not selected because of incomplete information in Fortress. Please read the application thoroughly. Here are some specific items to pay particular attention to:

Contact Information

Ensure that your current phone numbers and email addresses are on file with the squadron by completing the annual validation form.

Additional Information

If you do not know the information required, check with the squadron staff. They can provide the information available in Fortress or your personal folder.

Medical Health Changes

Medical information must be the most current available. If your medical information has changed you will need to fill out a Detailed Health Questionnaire.



How are cadets selected?

- Cadets submit their list of choices to the squadron staff
- Squadron staff must then create applications in Fortress (a digital database)
- The Squadron CO reviews each cadet application and prioritizes them based on merit and level of participation in squadron activities and other factors
- Applications are then submitted to RCSU for selection
- RCSU will select/course load cadets based on the applications received from the squadron. Understand that there are limited positions available for all courses so an application does not guarantee selection

Note:

- Cadets and parents need to be aware that medical/participation limitations (including allergies and asthma) may prevent or limit selection for CTC courses
- Incomplete personal or medical information in Fortress can also prevent or delay selection
- ***Not all cadets will get the opportunity to attend summer training.***



What happens after I have been selected?

- Squadron staff will notify the cadet of their selection and present an “Offer of Participation”
- Both the cadet and the parent must sign the offer
- Squadron staff will submit response (accept or decline) into Fortress
- Original signed offer will be brought to the CTC by the cadet and a copy will be kept at the squadron
- Travel Orders and Joining Instructions will be emailed directly to the email address on file in Fortress so please ensure email address on file is correct



Completing the Offer of Participation Form

- **Section 1 – PERSONAL INFORMATION:**
 - Ensure ALL information is correct and up to date so make any necessary corrections
- **Section 2 – OFFER OF PARTICIPATION:**
 - Provides course information including course dates and CTC. Note that the dates listed are course dates and cadets may travel up to two days prior to and following the course dates listed
- **Section 3 – CADET’S ACKNOWLEDGEMENT:**
 - Please read and check off the “Yes” or “No” box as applicable and cadet signs and dates
- **Section 4 – PARENTAL CONSENT:**
 - Please read carefully, especially the paragraph asking if there have been changes to the cadet’s “physical, medical or psychological condition”. Parent/Guardian checks the appropriate box then signs and dates
- **Section 5 – ADDITIONAL CONTACT INDIVIDUALS:**
 - Person will be “Emergency Contact” if parents cannot be reached
- **Return completed form to squadron staff**



How do cadets travel to and from the CTC?

- All transportation is organized and paid for by DND
- Cadets may travel by DND vehicle, commercial or DND bus or commercial or DND air
- Cadets are escorted or met on all legs of their journey when travelling in large groups. For smaller groups, adult escorts will be based on location and duration
- If parents request special transportation arrangements or early return home (Return To Unit (RTU)) for their cadet, they may be financially responsible
- Reminder that the dates listed on the “Offer of Participation” are course dates and do not include travel. Depending on how far the CTC is, cadets may travel up to two days prior to and following the course dates listed



Questions?

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