

## Summer Training - Common Form – Cadet Transportation

This form must be completed by a parent or guardian.

### INSTRUCTIONS:

*This form must be completed if the drop off or pickup point differs from the drop off or pick up point assigned in the travel orders and/or the person picking up the cadet differs from the person(s) identified in the national cadet database (Fortress).*

- *This form must be emailed to the cadet's Regional J4 Movements Office at one of the addresses below 14 days prior to the start of the CTC.*
- *If air travel is involved, and there is a change to the cadet's return transportation requirements, it must be resent 14 days prior to the exhaust date.*

Email Addresses:

Atlantic (NL,PE,NS,NB): [w12rcsutransport@forces.gc.ca](mailto:w12rcsutransport@forces.gc.ca)

Eastern (QC, Ottawa Valley Air Cadets only): [mouv.ursce@forces.gc.ca](mailto:mouv.ursce@forces.gc.ca)

Central (ON): [stg-rcsu-movo@forces.gc.ca](mailto:stg-rcsu-movo@forces.gc.ca)

Northwest (MB,SK,AB, YT,NT, NU): [northwesttransport@forces.gc.ca](mailto:northwesttransport@forces.gc.ca)

Pacific (BC): [RCSUPTransportation@forces.gc.ca](mailto:RCSUPTransportation@forces.gc.ca)

### \*\*\* NOTES\*\*\*

1. DND is responsible for transporting the cadet from LHA (Local Headquarter Area) to authorized activity only. Any deviation from pre-authorized transport arrangements are the financial and administrative responsibility of the authorizing parent/guardian.
2. The completion of this form does not automatically guarantee that the movement staff will be able to accommodate the request.

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1. CADET IDENTIFICATION	
Cadet Name:	CIN:
Corps/Sqn:	Course:
Location:	CTC:
Phone Number:	
2. TRANSPOTATION REQUIRMENTS	
Do you require a change from travel assigned in the travel itinerary?	
<b>Intake:</b> Drop off date and time:	Location:
<b>Exhaust:</b> Will you be picking up your cadet at the Cadet Training Centre after the Graduation Parade?	
Pickup date and time:	Location:
3. AUTHORIZED PERSONNEL IDENTIFICATION	
<i>Without prior arrangements, your cadet will not be released to anyone other than a parent, legal guardian, or people identified below. Government-issued Photo Identification is required when picking up a cadet.</i>	
Name:	Relationship to Cadet:
Phone Number:	Driver's License Number:
Name:	Relationship to Cadet:
Phone Number:	Driver's License Number:
4. DECLARATION	
As Parent/Guardian, I consent for the identified individuals above to pickup or provide access to my child / ward at the Cadet Training Centre, unless otherwise notified.	
_____	_____
Parent / Guardian (Signature)	Date
_____	_____
Parent / Guardian (Print Name)	Phone Number